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Graphic Design Order Form: Photo Editing Job #.....

Images

From Client
 E-mail
 Flash Drive/CD
 FTP

From LenFlash
 Invoice # _____
 Image # _____

Total Images: _____

Services Needed

Photo Manipulation \$
 Photo Restoration \$
 Photo Retouching \$
 Photo Enhancement \$
 Photo Correction \$
 Other _____

Image Quality: *File Conversion Additional \$2

Web JPEG (72 DPI) PNG (72 DPI)
 Print JPEG (300 DPI) \$5 TIFF (300 DPI) \$5

Image Background:

Solid White Solid Black Additional Background - \$3/img

Image Layout:

Shadow - \$3/img Add Center Stone - \$2/img
 Assemblage - \$1/img Customer Logo - \$3/img
 Customer Style # - \$2/img Composition - \$50/hr

Transmission of Media:

E-mail Flash Drive Pick-up CD - \$5

Additional Services: Graphic Design (fill out Graphic Design Order Form)

Payment Method: Credit Card Cash Check

Remarks: _____

Since our services are of a creative nature, we provide them "AS IS" and as specified in the order form based on our sole judgment and without regards to client's approval. Unless a rejection fee has been agreed in advance, there is no right to reject by a client including on the basis of style, color, composition, editing, usability or quality by a client. Any and all fees incurred in connection with the services are non-refundable. Any delay or failure of Lenflash.com to invoice you shall not be deemed a waiver or release from the obligation to pay fees. Any returned or cancelled checks shall be subject to a \$50.00 returned/cancelled check fee. You authorize us to charge your card for any fees you accrue in connection with the services. In addition to and without limiting our remedies at law or in equity, if you deliberately or inadvertently issue a chargeback to your credit card, you agree to pay a \$50.00 fee. Any past due balances shall bear interest rate at the highest legal rate permitted by applicable law. If your account is past due you agree to pay any and all collection costs including but not limited to court costs, attorney's fees, collection agency fees, and administrative costs. In addition, our services are subject to our Terms and Conditions, which can be found at www.lenflash.com/terms-and-conditions

Company Name: Memorandum #:

First Name: Last Name: Signature:.....

(For office use only)

Received By: Full Name: Date: Signature:

Picked-Up By: Full Name: Date: Signature:

Total Images: Total Charge: \$.....

Invoiced	Invoice #	Captured	Payment Processed	Invoice Cleared	Merchandise Released
Submitted to Retouch	Retouch Completed	Images Sent	Signature 1	Signature 2	Revision 1: Revision 2